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| Johns Hopkins Safety Manual | <i>Policy Number</i> | HSE 412 |
| <i>Subject:</i> | <i>Last Review Date</i> | 09/23/08 |
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Buildings on the East Baltimore campus that encompass the School of Medicine, Bloomberg School of Public Health, or School of Nursing, all buildings on the Homewood campus including residence halls, and any satellite building such as Peabody, Montgomery County, and Washington DC are classified as business occupancies. All occupants are required to evacuate when the fire alarm sounds or when ordered to evacuate by a competent authority. "Evacuation" means leaving the building under alarm. When evacuating to the outside, occupants are required to exit and stand at least 50 feet from the building. For those buildings on the East Baltimore campus that are joined to another building, most often evacuation can be accomplished by moving horizontally to an adjacent building.

According to the National Fire Protection Life Safety Code, fire drills are performed once a year for business occupancy buildings and are evaluated by Health, Safety, and Environment. Johns Hopkins has made an exception to this and requires that all residence halls have a fire drill twice a year, once in the fall and once in the spring.

In an effort to address occupants with visual or hearing disabilities, Johns Hopkins will make every effort to ensure that buildings are equipped with both visual and audible alarms. Any building that has been identified without visual alarms will be upgraded to include these.

Disabled individuals requiring special attention are to request services through the Office of Disability Services. In the event a disabled person is in need of emergency egress, the individual is to be staged inside an exit stairwell and the fire department within that jurisdiction would be called to respond. In residence halls, the housing office places self-reporting disabled individuals in 1st floor accommodations to facilitate egress in emergencies.

The following are evacuation instructions for those buildings that evacuate horizontally:

BIOPHYSICS BUILDING

Five Story Brick Fire Resistive Construction

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| 5th Floor Thru 2nd Floor | Exit down east stairway onto Washington Street OR, horizontally into Physiology Building. |
| 1st Floor | Exit into courtyard through double glass doors, OR, horizontally into Physiology Building. |
| Basement | Exit up east stairway onto Washington Street, OR, horizontally into Physiology Building. |

BROADWAY RESEARCH BUILDING

Eight Story Plus Penthouse Fire Resistive Construction

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| Penthouse Thru 4th Floor | Exit down East stair to Ground Floor, follow exit signs to Madison Ave.; OR, down West stair to Ground Floor, follow exit signs to Broadway. |
| 3rd Floor And 2nd Floor | Exit down East stair to Ground Floor, follow exit signs to Madison Ave. OR, down West stair to Ground Floor, follow exit signs to Broadway; OR, exit East to Ross Building. |
| Plaza Level | Exit down West stair or Main stair to Ground Floor, follow exit signs to Broadway; OR, exit horizontally East to Ross courtyard. |
| Ground Floor | Exit horizontally East to Ross Building; OR, horizontally West to Broadway. |
| B1 Floor Thru Sub-basement | Exit up East stair to Ground Floor, follow exit signs to Madison Ave.; OR, exit up West stair to Ground Floor, follow exit signs to Broadway. |

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BUNTING-BLAUSTEIN BUILDING

Ten story Brick Fire Resistive Building. Every other floor is an Interstitial Floor (designated as “M”) supplying utilities to the floor below.

- Penthouse - 1M Exit via four stairwells near each bank of elevators.
- 1st Floor Exit front of building or down south exit stairwells and exit on “G” Level.
- G level Exit through the west or one of two south exits.
- B level Proceed up either stairwell to “G” level and follow directions for that level,
OR horizontally through tunnel to the Outpatient Center.

HUNTERIAN BUILDING

Ten Story Brick Fire Resistive Building

- 10th Floor Thru Exit center stairway to Ground Floor onto Wolfe Street,
Basement OR, horizontally into the Wood Basic Science building.
- Sub-Basement Exit up center stairway to the Ground Floor onto Wolfe Street,
OR, northeast stair up to Madison Street.

JOHNS HOPKINS OUTPATIENT CENTER

The Johns Hopkins Outpatient Center (JHOPC) is a ten story fire resistant constructed building including basement and penthouse levels. The building is zoned for business and healthcare occupancies. The JHOPC houses medical treatment areas, surgical suites, and administrative offices. This evacuation plan is a general plan to be used by the occupants of business occupancies. In addition, each floor has designated Fire Warden to assist in a building evacuation and each department has is required have a departmental evacuation plan. All occupants of healthcare occupancies should be familiar with and follow their assigned Unit Specific Life Safety Plan.

Third To Eighth Floors

- Broadway Wing Occupants should utilize stairwell #5 and exit the building from the stairwell exit on the second floor. Alternatively, occupants may egress into the McElderry Wing and utilize stairwell #1, located adjacent to the elevator lobby, to the second floor and exit via the Broadway Lobby.
- McElderry Wing Occupants should utilize stairwells #1 and #3, located adjacent to the elevator lobby and the East end of the wing respectively, to the second floor and exit the building via the Broadway Lobby. Stairwell #2, located on the West end of the wing, should be utilized by those occupants closest to this stairwell and exit via the stairwell exit on the first floor.

Second Floor

- Broadway Wing Occupants should utilize the exit on the North end of the wing or the exit via stairwell #5 on the South end of the wing.
- McElderry Wing Occupants should utilize the Broadway Lobby exit or stairwell #2, located at the West end of the wing, to the first floor and exit the building via the stairwell exit.

First Floor

- Broadway Wing Occupants should utilize stairwell #5, located on the South end of the Broadway Wing to the second floor and exit out the emergency exit in the stairwell. Occupants could also egress into the McElderry Wing and exit through the tunnel into the Main Hospital.
- McElderry Wing Occupants should exit the building utilizing the Caroline Street Lobby exit or the through the tunnel to the Main Hospital.

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Loading Dock Occupants should utilize exit in the loading dock area or the emergency exit on the North end of this area.

Basement

Broadway Wing Occupants should utilize stairwell #5, located at the South end of the Broadway, or the occupants should egress into the McElderry Wing and exit into the courtyard adjacent to the elevator lobby.

McElderry Wing Occupants should utilize stairwells #2 and 3 located on the East and West ends of the McElderry Wing. In addition, occupants may utilize the emergency into the courtyard adjacent to the elevator lobby.

PHYSIOLOGY BUILDING

Six Story Fire Resistive Construction

6th Floor Thru Exit stairway, west end of building onto courtyard
Basement OR, horizontally into the Wood Basic Science Building.

PRECLINICAL TEACHING BUILDING

Ten Story Brick Fire Resistive Construction

10th Floor Thru Exit down southeast stairway to the 1st floor and exit to the east courtyard,
2nd Floor OR, horizontally into the Wood Basic Science Building.

1st Floor Auditorium, Greenhouse Cafeteria and offices exit through elevator lobby south end of building,
OR, horizontally into the Wood Basic Science Building.

NOTE: Secondary exit (lower) from Auditorium into Basement corridor then up southwest stair to 1st floor exit to east courtyard.

Ground Floor Exit up southeast stair to 1st floor exit to east courtyard,
OR, use emergency exit to Wolfe Street.

Basement Exit up southeast stair to 1st floor exit to east courtyard,
OR, horizontally into Wood Basic Science Building,
OR, use short stair east side of room to ramp located between the east and west lecture halls leading to courtyard stairway.

ROSS BUILDING

Eleven Story Fire Resistive Construction

11th Floor thru Exit down West stair to Plaza Level, and exit to Rutland Avenue;
6th Floor OR, down South stair to Rutland Avenue;
OR, cross over to Blalock Building on levels 11, 10, 7, or 6;
OR, horizontally to Traylor Building on levels 9, 8, 7, 6, or 5.

5th Floor thru Exit down West stair to Plaza Level, and exit to Rutland Avenue;
3rd Floor OR, exit down North stair to Rutland Avenue;
OR, exit down South stair to Rutland Avenue;
OR, horizontally to Traylor Building.

2nd Floor Exit down West stair to Plaza Level, and exit to Rutland Avenue;
OR, down North stair to Rutland Avenue;
OR, horizontally to Traylor Building.

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Plaza Level Exit through lobby to Ross courtyard;
OR, take East exit to Rutland Avenue.

Ground Floor Exit up West stair to lobby, exit to Ross courtyard;
OR, horizontally to Traylor Building.

TRAYLOR BUILDING

BUILDING CAPSULE

10th Floor Thru Exit down northwest or southwest stair to main lobby at
2nd Floor Ground Floor, exit to Madison Street,
OR, horizontally into the Ross Building.

Mezzanine Exit down southeast stair to lobby at Ground Floor,
Floor OR, exit through doors on south side to Plaza level.

Ground Floor Exit to Madison Street,
Laboratory & OR, use tunnels leading to Kennedy, Turner or Hospital.
Animal Area

Basement Use south or north stair through transformer room to Ground Floor lobby and exit to Madison
Street,
OR, use tunnels leading to Kennedy, Turner or Hospital.

TURNER BUILDING

One Story Fire Resistive Structure

Turner Auditorium Exit up stairs to North or South exits and proceed to Street Level;
OR, exit down stairs to North and South exits at stage level, and proceed to Kennedy
Krieger Institute.

Ground Floor Proceed to West exits on each side of auditorium;
OR, to East exit to parking garage, up stairs to Rutland Avenue.

Tilghman Auditorium Exit up stairs, then to West exits on each side of auditorium;
OR, to North exit at podium level, then proceed to Kennedy Krieger.

Sub-Basement Exit up North stairs, then proceed to Kennedy Krieger;
OR, exit up South spiral staircase, then proceed to Kennedy Krieger.

WELCH LIBRARY

Three Story Stone Fire Resistive Construction

3rd Floor and Exit down the east or central stairway to 1st floor and exit the building.
2nd Floor OR, horizontally into the Biophysics building
OR, exit down west stairway into courtyard.

1st Floor Exit onto Monument Street,
OR, from east end of building cross into Biophysics Building
OR, from the western end of building proceed down the stairway to courtyard.

Basement Exit up east stairs to 1st floor corridor to Monument Street,
OR, horizontally into the Biophysics Building,
OR, exit up the west stairway to the courtyard.

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Book Stack Level 8 thru 3 Exit down central or east stairway to ramp leading from 3rd level to 1st floor corridor to Monument Street,
OR, horizontally into the Biophysics Building,
OR, down west stairway to ramp leading to 3rd level to 1st floor corridor to Monument Street,
OR, west stairway to courtyard.

Book Stack Level 2 thru 1 Exit up east ramp to 3rd level into 1st floor corridor, exit to Monument Street,
OR, horizontally to Biophysics Building,
OR, up west ramp to 1st floor corridor to Monument Street
OR, use west stairway to courtyard.

WOOD BASIC SCIENCE BUILDING

Ten Story Brick Fire Resistive Building

10th Floor Thru Basement Exit east or west stairway to ground floor and follow exit signs out of building.
OR, horizontally to Hunterian, Physiology or Preclinical Teaching Building.

REVIEW CYCLE

Annually