

Johns Hopkins Safety Manual	<i>Policy Number</i>	HSE 012
<i>Subject:</i> Building Mechanical Systems	<i>Last Review Date</i>	09/23/08
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POLICY

It is the policy of Johns Hopkins to monitor all building service mechanical systems (heating, ventilation, and air conditioning, electric, hydraulic, and pneumatic power sources, and equipment servicing such systems) to assure that they are safe and effective. All new elements of the mechanical system shall be evaluated for safety and performance prior to being put into service.

RESPONSIBILITIES

Facilities

Perform acceptance tests and scheduled service procedures in accordance with written procedures.

Establish test intervals based on applicable safety standards, codes, regulations, and manufacturers' specifications.

Document test procedures and repairs.

REVIEW CYCLE

Annually